



I hereby invite you to attend The Annual Meeting of **BRICKHILL PARISH COUNCIL** on **Wednesday 8th May 2019** commencing at 7.30pm at St Mark's Community Centre to consider the following items of business. Sue Bottoms, Clerk to the Council.

26th April 2019

AGENDA

1.	Election of Chairman and the signing of a Declaration of Acceptance of Office
2.	Election of Vice-Chairman
3.	Apologies for Absence:
4.	<u>Declarations of interest in items on the agenda</u> i) To receive written requests for a dispensation ii) To consider any requests for a dispensation
5.	To confirm the minutes of the meeting held on Thursday 4 th April 2019
6.	To consider and agree action re: co-option to fill the two vacancies for South and West Ward
7.	Public Open Session (15 mins)
8.	<u>To review and approve the committee structure of Brickhill Parish Council and to elect members to the following existing committees/working groups:-</u> i) Planning Committee (5 members) ii) Finance and Personnel Advisory Group (3 members) iii) Allotments and Open Spaces Committee (4 members)
9.	To nominate one person to vote at the General Meetings of Brickhill Community Association
10.	To receive an update from Woodlands Park
11.	To receive a report from the Borough Councillors
12.	To consider and agree action following the recent encampment on Fosters Brow
13.	<u>Financial Matters:</u> i) To approve bank reconciliations and any accounts for payment ii) To review and adopt the existing Financial Regulations without change iii) To consider and agree action re: financial support to Brickhill Scouts following the recent theft of equipment iv) To note the financial statement to end March 2019 v) To approve the revised Asset Register

14.	To agree to the use of Waveney Green for the Football Fun Day 13 th July and Mr Gumble's funfair 24 th - 31 st July
15.	To understand the processes for the completion of the election expenses form and the declaration of interest form.
16.	To review outstanding matters and agree any further action
17.	<u>Staffing Matters:</u> Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press and public are excluded from this item of the agenda.
18.	<u>Date of the Next Meeting:</u> Thursday 6th June 2018, at 7.30pm at St Mark's Church and Community Centre, Calder Rise.